



ANNAPOLIS WEST HEALTH FOUNDATION

Building wellness takes a Foundation

EDUCATION COMMITTEE

GUIDELINES FOR NON-BURSARY FUNDING

1. When funds are granted by the AWHF for this purpose, the maximum amount funded (total per annum, not per individual request) by this Committee will be \$2000/year from the Education Committee Budget.
2. Applicants must be an employee of the Nova Scotia Health Authority, working primarily at the Annapolis Community Health Centre.
3. The Education program funded must be seen as benefiting the ACHC, its employees and/or patients.
4. The individual must be prepared to cost-share the proposed program in terms of time off to attend, travel expenses, accommodation and/or registration fees.
5. The individual must first make application to the employing Service/Department, or another organization, for cost-sharing arrangements before approaching the AWHF Education Committee.
6. One application or request for sponsorship per department/service per fiscal year.
7. The individual granted funds from the Education Committee of AWHF must be prepared to submit an oral or written report to the Foundation outlining the education program attended and the benefits to the individual, the employing department and the ACHC.